

REDRUTH UNITED FOOTBALL CLUB

Community Interest Company

HEALTH & SAFETY POLICY

Covering Clijah Park and all Club activities

Document Title	Detail
Policy Owner	Directors of Redruth United Football Club CIC
Applies To	All players, coaches, volunteers, staff, officials, parents/guardians and visitors at Clijah Park and away fixtures/events
Status	Approved
Version	1.0
Date of Issue	01/07/2026
Next Review Date	30/06/2027
Related Policies	Safeguarding Policy, Fire Risk Assessment, Equal Opportunities Policy, Code of Conduct

1. Statement of Intent

Redruth United Football Club CIC ("the Club") is committed to providing a safe environment for everyone involved in Club activities, including players, coaches, volunteers, staff, officials, parents, guardians, spectators and visitors to Clijah Park.

The Club recognises its responsibilities under the Health and Safety at Work etc. Act 1974 and associated regulations, and will, so far as is reasonably practicable:

- Provide and maintain safe facilities, pitches, equipment and access/egress routes.
- Assess and manage risks arising from Club activities, events and use of the clubhouse.
- Provide information, instruction, training and supervision appropriate to each role.
- Maintain arrangements for first aid, accident reporting and emergency response, including fire safety.
- Consult with volunteers, coaches and members on matters affecting their health and safety.
- Review this policy at least annually, and sooner following an incident, near miss or significant change to facilities or activities.

This policy applies to all Club-organised activities, whether at Clijah Park (also referred to as Clijah Croft), Wheal Trefusis, Redruth, or at away venues and Club-organised events such as tournaments.

2. Roles and Responsibilities

Health and safety is everyone's responsibility. The table below sets out the main areas of responsibility across the Club; it does not replace the duty of every individual to take reasonable care for their own safety and that of others.

Role	Key Health & Safety Responsibilities
Directors	Overall accountability for this policy; ensures adequate resource, insurance and review; approves significant changes to facilities.
Club Welfare & Safeguarding Officer	Leads on safeguarding-related welfare matters and liaises with H&S lead on any overlap (e.g. reporting concerns).
Team Managers / Coaches	Day-to-day supervision of players; pre-session risk checks of pitch/equipment; first aid provision at training and matches; incident reporting.
Volunteers & Matchday Staff	Follow this policy and any instructions given; report hazards, near misses and incidents promptly; use equipment only as trained.
Parents / Guardians / Spectators	Follow ground rules and steward instructions; keep to designated spectator areas; supervise children outside of formal training/match time.
All Members	Take reasonable care of their own health and safety and that of others; co-operate with the Club on H&S matters; report hazards.

3. Risk Assessment

The Club will carry out and record suitable and sufficient risk assessments for its activities, facilities and events, and will review them regularly and whenever circumstances change. Risk assessments are held centrally and made available to volunteers, coaches and officials involved in the relevant activity.

Activity / Area	Review Frequency	Responsible
Pitch, playing surface and goalposts	Before every session/match, and formally each season	Team Manager / Groundskeeper
Clubhouse and changing rooms	Termly, and after any building works	Directors
Fire safety (clubhouse & licensed areas)	Annually, and after any change of use	Directors
Electrical equipment (PAT testing)	Annually	Facilities manager
Matchday crowd/spectator areas	Before each fixture; annually in full	Directors
Coaching equipment and goals (safety anchoring)	Monthly visual check; annually in full	Team Managers
Tournaments and one-off events	Event-specific, ahead of each event	Event Organiser

4. Facilities, Pitches and Equipment

4.1 Clijah Park grounds and pitches

- Pitches will be checked for hazards (e.g. holes, debris, standing water, glass) before training sessions and matches by the responsible coach or groundskeeper.
- Goalposts and other freestanding equipment will be appropriately anchored/weighted at all times and never left unsecured, in line with FA guidance on goalpost safety.
- Line markings, dugouts, fencing and spectator barriers will be inspected periodically and any defects reported for repair.

4.2 Clubhouse and changing rooms

- The clubhouse and changing room facilities will be maintained in a safe condition, with particular attention to fire safety, electrical safety and safe occupancy levels.
- A current fire risk assessment is held for the clubhouse/changing room building and any actions arising will be prioritised and tracked to completion.
- Fire alarms, emergency lighting and escape routes will be checked in line with the schedule set out in the fire risk assessment, and escape routes kept clear at all times.
- Maximum occupancy limits for licensed areas will be observed and displayed where relevant.

4.3 Equipment and electrical safety

- Portable electrical appliances used by the Club will be subject to periodic inspection and testing (PAT) as appropriate.
- Training and matchday equipment (cones, bibs, balls, first aid kits) will be checked periodically for condition and completeness.

- Any equipment found to be damaged or unsafe will be removed from use immediately and reported to a Team Manager or Director.

5. First Aid, Accidents and Incident Reporting

5.1 First aid provision

- A stocked first aid kit will be available at all training sessions, matches and Club events.
- Where reasonably practicable, at least one person holding a recognised first aid qualification will be present at matches and organised training sessions.
- Contact details for the nearest emergency services and, where relevant, the nearest hospital with an A&E department, will be readily available to those running sessions and events.

5.2 Reporting accidents, injuries and near misses

All accidents, injuries, ill health and near misses occurring during Club activities must be reported as soon as possible, using the Club's incident report record. This applies to players, volunteers, staff, spectators and visitors.

1. Provide immediate first aid or call emergency services (999) if required.
2. Make the area safe and prevent further injury where it is safe to do so.
3. Record the incident, including date, time, location, those involved, what happened and any action taken.
4. Pass the completed record to the Commercial Director within 48 hours.
5. Where the incident meets the criteria under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations), the Directors will ensure it is reported to the Health and Safety Executive.

Serious incidents (e.g. requiring hospital treatment, involving a child, or a dangerous occurrence) must be reported to the Directors immediately, and to the Welfare & Safeguarding Officer where a child or vulnerable adult is involved.

6. Fire Safety and Emergency Procedures

- A fire risk assessment is maintained for the clubhouse/changing room building and reviewed annually or after any change of use, layout or occupancy.
- Fire exits and evacuation routes will be kept clear, clearly signed and unlocked whenever the building is occupied.
- A fire assembly point will be designated and communicated to those using the clubhouse for events.
- Fire extinguishers, alarms and emergency lighting will be maintained and tested in line with statutory requirements and manufacturer guidance.
- Anyone discovering a fire should raise the alarm, evacuate by the nearest safe route, and call 999. No one should re-enter the building until the fire service confirms it is safe.
- Any person in charge of an event at the clubhouse is responsible for briefing attendees on the nearest fire exit and assembly point.

7. Matchday, Tournaments and Events

- Spectators will be kept a safe distance from the pitch and behind any designated barriers or ropes.
- Vehicle movement and parking at Clijah Park will be managed to keep pedestrian routes safe, particularly during busy events such as tournaments.
- Event-specific risk assessments will be completed ahead of larger gatherings (e.g. the Summer Tournament), covering crowd management, catering/hospitality, traffic and weather contingencies.
- Weather conditions (e.g. lightning, extreme heat, waterlogged or frozen pitches) will be monitored and sessions or fixtures postponed or adapted where conditions present a risk.

8. Safeguarding and Welfare

Health and safety and safeguarding are closely linked. This policy should be read alongside the Club's Safeguarding Policy. Any welfare concern relating to a child or vulnerable adult should be reported to the Club Welfare & Safeguarding Officer without delay, in addition to any immediate first aid or safety action taken.

9. Information, Instruction and Training

- Coaches will hold, or be working towards, appropriate qualifications, which include guidance on player safety and injury management.
- First aid, safeguarding and fire safety training will be refreshed periodically in line with awarding body requirements.
- This policy, and any related risk assessments, will be made available to anyone who asks for them.

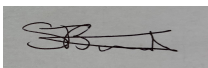
10. Monitoring, Audit and Review

- The Directors will monitor compliance with this policy and report significant issues to the Board.
- Risk assessments and this policy will be reviewed at least annually, and sooner following an accident, near miss, enforcement action, or significant change to the Club's facilities or activities.
- Findings from incident reports and near misses will be used to identify trends and drive improvements.

11. Policy Approval

This policy was approved by the Board of Redruth United Football Club (Community Interest Company) and takes effect from the date of issue shown on the cover page.

Signed:



Name/Role: Simon Barrand

Date: 01/07/2026